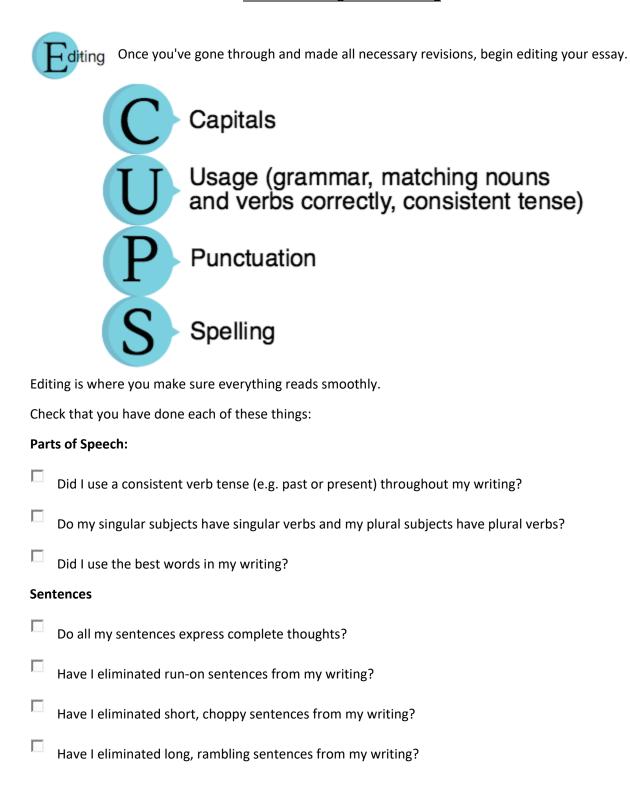
Grade 6 English Language Arts

Week of January 11 - January 15

Lesson 4: Editing & Proofreading



	Did I use a variety of words and phrases to start my sentences?
	Have I eliminated words that don't add meaning to my sentences?
After you have edited your story, read it aloud slowly at least once. Let your ear tell you what sounds awkward or ungrammatical.	
	I have read my letter aloud at least once and made edits that I thought were needed.
	e you are satisfied with your editing, it's time to proofread your writing. Proofreading deals with the re mechanical aspects of your writing. Check your writing for these points.
Punctuation	
	Did I include a punctuation mark at the end of each sentence?
	Did I use commas to separate items in a series?
	Did I use commas before conjunctions (e.g., and, or, but) in compound sentences?
	Did I correctly punctuate the dialogue in my writing?
	Did I use apostrophes to show possession or missing letters (not plural)?
Capitalization	
	Did I begin each sentence and direct quotation with a capital letter?
	Did I capitalize nouns that name specific people, places, and things?
Spelling	
	Have I double-checked the spelling of the names of people and places?
□ mea	Did I use the correct word form for words that sound alike but have different spellings and anings (e.g., their, they're, there; too, to, two)?
	Did I use the spell-check function on my computer?
Paragraphing	
	Have I put an extra space between each new paragraph?
Sometimes it can be difficult to spot mistakes in your own work, so you could ask a friend or family	

member to proofread it as well.