

Grade 7 English Language Arts

Week of March 8 – March 12

Lesson 5: E-Zine – Proofreading and Publishing

Once you are satisfied with your editing, it's time to proofread your ezine. Proofreading deals with the more mechanical aspects of your writing. Check your writing for these points.

Title

- Have I included a title for each article?
- Have I included a catchy title for my ezine?

Punctuation

- Did I include a punctuation mark at the end of each sentence?
- Did I use commas to separate items in a series?
- Did I use commas before conjunctions (e.g., and, or, but) in compound sentences?
- Did I correctly punctuate the dialogue in my writing?
- Did I use apostrophes to show possession or missing letters (not plural)?

Capitalization

- Did I begin each sentence and direct quotation with a capital letter?
- Did I capitalize nouns that name specific people, places, and things?

Spelling

- Have I double-checked the spelling of the names of people and places?
- Did I use the correct word form for words that sound alike but have different spellings and meanings (e.g., their, they're, there; too, to, two)?
- Did I use the spell-check function on my computer?

Paragraphing

- Are my paragraphs well written with a clear topic and concluding sentences?

Presentation

- Have I included all necessary components of the Novel News assignment?

- Have I included graphics and an appealing layout to my ezine?

Sometimes it can be difficult to spot mistakes in your own work, so you could ask a friend or family member to proofread it as well.



Once you have included:

- a title banner with the creative name of your e-zine and the date, etc.
- a main article that covers a major aspect of the novel-the main conflict, the main characters etc.
- 2 other small articles, one must be on the topic of resilience
- an advertisement with prices and items appropriate to the setting of the novel
- an editorial written from the perspective of a real or made up character from the novel
- a picture with a caption (can be hand-drawn or from the internet)

AND

- edited your work for COPS
- formatted all parts of the e-zine for a clear layout
- included a picture